



Altered Esthetics

1224 Quincy Street NE
Minneapolis MN 55413
612.378.8888
alteredesthetics.org

Board Member Job Description

About Altered Esthetics

Altered Esthetics is a non-profit community art gallery located in Northeast Minneapolis. We work to sustain the role of artists as a voice of society through our exhibits, events, services, workshops and programs.

Title: Solo Exhibitions Director

General Description

The function of the Solo Exhibitions Director will be to develop and maintain a schedule of solo-artist exhibitions for the organization, partnering with other organizations and artists in the community.

Compensation

Board positions are voluntary and members receive no monetary compensation for their services.

Time Commitment

Board members serve 3-year terms. 1: training/transition. 2: development. 3: training/transition.

General Duties

Board members serve on the Altered Esthetics board for a three year term, attending monthly board meetings and working with stakeholders to serve and further Altered Esthetics' Mission.

Specific Duties Include

- Work with the exhibitions committee and board chair to establish a solo exhibition program
- Research locations for potential solo exhibition spaces
- Create a master/resource list of artist funding opportunities and partner organizations
- Help establish a democratic submission procedure for artists
- Establish payment schedules and processes with partner organizations
- Work with the Exhibitions Committee to determine a solo show schedule
- Work with volunteers, board members, artists and interns for installations and procedures
- Collaborate with the press director and street team for show promotions
- Transport artwork between partner venues and the gallery as needed
- Work with the exhibitions committee, chair and treasurer to establish the solo show budget
- Travel locally as needed to the partner organizations or venues
- Facilitate online galleries for solo shows
- Coordinate printed media such as postcards, tags and artist statements

Application Process

Board members are recruited annually as positions open. Open positions will be posted and application open to the public. To apply for a board position please submit a completed board application along with a cover letter to board@alteredesthetics.org or send to: Altered Esthetics, 1224 Quincy Street NE, Minneapolis MN 55413. Please note the specific position to which you are applying. Board applications can be submitted in advance and kept on file for the next available opening.